

Title	YOT Management Board	
Date & Venue	5 May 2015	Conference Room, Bayheath House
Attendees:	Geoff Lee (GL) Emma Champley (EC) Steven Hume (SH) Shaun McLurg (SM) Diane McConnell (DM) Neil Schneider (NS) Miriam Sigsworth (MS) Karen Turner (KT) Dave Willingham (DW) Pam Taylor (PT)	Chair Strategic Commissioner, Public Health Community Safety and Security Manager, SBC Head of Children & Young People's Services Chief Advisor, Education Improvement Service Chief Executive, SBC YOT Manager Legal Team Manager, TMC Interim Youth Direction Manager, SBC Minutes
Visitors:	Tony Hodgson (TH) Julie Nixon (JN) - Item 2 Jane Parry (JP) - Item 2	Local Partnerships Advisor, YJB Head of Housing, Development & Neighbourhoods Service Manager, Looked After Children
Apologies		Action
Apologies were received from, Barbara Gill, Karen Hawkins; Gordon Lang and Steve Rose.		
1. Minutes & Matters Arising from previous meeting		Action
The minutes from 10 February were reviewed and agreed as an accurate record. MATTERS ARISING: <u>Reducing Criminalisation of Looked After Children protocol</u> DW reported that the protocol will be tabled at the forthcoming CYPMT and will subsequently be tabled at a future YOT Board meeting. <u>Young People's Survey</u> MS advised that Youth Focus; North East have been commissioned to undertake the research into the experiences of young people receiving YOT support and supervision. Findings will be presented at a future Board meeting		DW MS
2. Resettlement of Young People from Custody		Action
<i>Purpose of item to Board: to provide an overview of accommodation arrangements for young people released from custody; to enable scrutiny and challenge; and to identify areas for improvement</i> The YJB had recently written to YOT partnerships seeking assurances that there are safe and sustainable accommodation arrangements in place to support young people released from custody. MS presented a report containing the findings of initial analysis into accommodation arrangements for young people released from custody during 2014/15. For some young people, arrangements weren't as effective as they could be. Some of the issues highlighted have already been identified by agencies and work is ongoing to try to improve accommodation and support models. The Board supported proposals that some further work be undertaken to explore the particular issues presented by the YOT cohort through case audits, scrutiny of multi-agency pathways and consultation with the young people themselves. The Board also requested that the YOT introduce contingency planning processes for all young people in custody. The findings of the research and information on improvement activity to be presented to the next Board meeting.		MS / JN / JP

3. YOT Performance 2014/15 & Targets for 2015/16	Action
<p><i>Purpose of item to the Board: to present and enable board oversight of performance taking into account national performance measures, to enable challenge and agree performance targets for the forthcoming year</i></p> <p>MS presented a report containing an overview of youth crime in Stockton and performance of the YOT Partnership in 2014/15. Performance has been strong in reducing first time entrants and in engaging young people in education, employment & training. The YOT partnership is on course to meet the reoffending target. Performance relating to the use of custody is an area for improvement. Although numbers of custodial sentences have reduced, they remain higher than regional and national averages.</p> <p>Information was also shared on the YOT workload and characteristics of the YOT cohort. Thinking & Behaviour, Family and Lifestyle were scored as the most common criminogenic factors in the YOT cohort and EC asked for further information on what factors contribute to the scores. MS to circulate more information with the meeting notes.</p> <p>The Board endorsed the following performance target for 2015/16:</p> <ul style="list-style-type: none"> • Reduce First Time Entrants by 5% • Custody to be no more than 5% of sentences imposed • Reduce reoffending by 5% • An 85% engagement rate for Education, Training & Employment 	MS
4. AssetPlus	Action
<p><i>Purpose of item to the Board: to introduce the new AssetPlus framework to the board and ensure that the Board is aware of this emerging project and impact upon the YOT</i></p> <p>MS introduced AssetPlus to the Board; 'go live' date is November 2015. This is anticipated to be a significant project, necessitating changes to YOT operational processes, management oversight, workforce development, and technical ICT changes. A detailed implementation plan is being drafted and will be finalised following a meeting with the YJB later in May. AssetPlus has been assigned a 'high priority' project within the ICT corporate plan. Both Stockton and Darlington YOTs will be going live at the same time and will be working together to deliver the Project.</p> <p>TH suggested that the Board would benefit from a familiarisation event, which he was happy to be part of. The Board welcomed this. MS to keep the board updated with key developments</p>	MS
5. Youth Justice Plan 2015/16	Action
<p><i>Purpose of item to the Board: board governance and to endorse the strategic plan</i></p> <p>MS presented a draft of the Youth Justice Plan for 2015/16, for discussion and endorsement. TH outlined the process once plans are submitted to the YJB for further scrutiny and sign off. The deadline is the end of August, although this may be brought forward in future years.</p> <p>The Board endorsed the Youth Justice Plan 2015/16 in principle, with any further comments to MS by 19th May. In the event of any significant changes to the Plan, MS to bring the Plan back to the next meeting for further discussion. Otherwise, the Plan is then to be submitted to the YJB</p>	BOARD
6. Exclusion Drill Down: Interventions & Support to Prevent Offending	Action
<p><i>Purpose of item to the Board: to enable board oversight of partnership interventions related to the prevention of offending and to identify areas for further focus</i></p> <p>DM presented a report to Board which explored a sample of young people from the custody cohort</p>	

<p>who had received school exclusions. The report considered whether there were interventions which could have made a difference to offending outcomes. The Board noted that all three young people had had special educational needs and had been in specialist provision. The report highlighted that there provision in place now, that wasn't available previously at the time the young people were excluded. There were a series of recommendations which will be taken forward through education services, including improvements in monitoring outcomes and a further piece of work to assess the impact of the young person's learning difficulties on their future outcomes.</p>	
<p>7. YOT Financial Profile</p>	Action
<p><i>Purpose of item to the Board: to provide information on YOT income and enable scrutiny, challenge and endorsement of planned expenditure</i></p> <p>MS presented a report on YOT income for 2015/16 and planned expenditure. Further information on underspend and carry forward will be brought to the next meeting once the budget accounts are finalised.</p> <p>There has been some reduction in funding from the YJB and MS thanked local partners for maintaining their commitments and contributions to the YOT pooled budget.</p> <p>In terms of expenditure, MS highlighted the AssetPlus project which may place a significant, albeit temporary pressure, on YOT capacity. The Board felt that a pro-active approach to managing demand is appropriate and delegated the authority to the YOT to create additional temporary capacity, within existing YOT funding, to manage any risks.</p> <p>EC noted the planned expenditure on the SLC pilot and advised that the CCG will need to be kept updated of the situation to avoid any duplication of funding.</p> <p>The Board endorsed the planned expenditure for 2015/16 and agreed to receive financial statements quarterly.</p>	MS
<p>8. Youth Justice Updates</p>	Action
<p><i>Purpose of item to the Board: To ensure the Board are familiar with significant emerging issues and developments, and to enable challenge and identify areas for further focus</i></p> <p><u>'Transforming YOTs'; national stock take exercise</u> YJB representative, David Banks (DB) visited Stockton as part of the MoJ/YJB stocktake, to better understand how local youth justice services are delivered and funded. DB commented that he was struck by the enthusiasm and commitment, along with the expertise and passion of the YOT practitioners.</p> <p>TH advised that the outcome of the stock taking exercise is now awaiting consideration of new ministers to inform the new Government.</p>	
<p>9. Girls Thematic Inspection: local benchmarking</p>	Action
<p><i>Purpose: to present information on YOT practice to enable scrutiny and challenge. To identify areas for further focus</i></p> <p>MS presented the findings of a local benchmarking exercise to reflect the position of Stockton YOT against key recommendations of the Criminal Justice Joint Inspection Report "Girls in the Criminal Justice System". A local benchmarking exercise has been undertaken specific to the key recommendations; a number of cases were audited, policies checked and discussions were held with staff within and outside the YOT. The audit work has highlighted that the YOT delivers a good standard of work to girls within the youth justice system and is good at recognising and responding to this and other diversity considerations. However, monitoring of outcomes for girls needs to be improved and MS proposing to deliver this through the monthly performance sub-group meetings.</p>	

The Board endorsed this proposal.	MS
10. Feedback from Stockton Local Safeguarding Children's Board	Action
<p><i>Purpose of item to the Board: to enable linkages and communication between the Board and SLSCB and to ensure the Board are aware of emerging safeguarding issues</i></p> <p>SM updated the Board about local activity in response to learning from the Rotherham Report into CSE and highlighted that there had been a recent task and finish review of CSE by the children and young people select committee.</p> <p>SM advised that a local SCR report will be published shortly which will contain some key learning points for agencies. Although the YOT was not involved in the review, SM felt that it would be beneficial for the Board to discuss the report's findings in due course.</p> <p>The Board supported this proposal</p>	SM
11. Young People in Custody	Action
<p><i>Purpose: to present and enable board oversight, to enable challenge and identify areas for further focus</i></p> <p>MS presented an overview of the current cohort of young people in custody, specifically; the number of young people is lower than it has been for some time. After some discussion it was agreed that the data headings in the last column should be updated and that an extra column should be added to indicate accommodation information.</p>	MS
12. Children's Services Review	Action
DW confirmed that the consultation period was over and YOT would remain as part of Youth Direction. YD would move to Early Help Partnership and Planning. NS asked that the new structure chart be circulated to all members.	DW
13. Partner Updates	
There were no partner updates to present to the Board.	
14. Reflection on Meeting	Action
<p>GL asked the Board to comment on the meeting and acknowledged that there had been a good balance between performance and strategic issues and that it was good to see a good level of discussion and interconnection between partners at the meeting.</p> <p>GL and NS challenged attendance from agencies at recent Board meetings. TH presented the YJB perspective that this was an area which needed to be addressed. The Board agreed that attendance be formally raised with partner agencies.</p>	NS
15. Any Other Business	
<p>The Chair highlighted the letter of commendation received from the YJB relating to a YOT member of staff, PH. The Board echoed the sentiment and noted the outstanding professionalism of the staff member concerned.</p> <p>This was GL's last meeting as Chair of the Board. NS and the Board noted their thanks and appreciation of GL's work and wished him well in the future. NS will chair future Board meetings.</p>	

Details of future meeting	
TBC. Information will be circulated imminently	